

# CODE OF CONDUCT FOR RALLIES

*Code of Conduct September 2019*

## **Part A - CHOOSING AND BOOKING RALLY VENUES:**

### **1. PLANNING OF RALLIES:**

The AAOCC holds a 'Touring Caravan Exemption Certificate' issued to it by the relevant government department under the terms of the Caravan Sites and Control of Development Act 1960, First Schedule, Paragraph 4 and Paragraph 6. The certificate is renewable every five years and can be withdrawn by the relevant government department, which issues guidance to certificate holders that they must use when organising a rally programme. The certificate enables the club to hold rallies on land that is not licensed for use as a caravan site, for example, a farm field. Those held under the provisions of 'paragraph 4' may be up to a maximum of twenty-eight days in length. All members may attend and others may be invited at the discretion of the Committee. Those held under the provisions of 'paragraph 6' may be up to five days in length and all members of the AAOCC may attend. The club may also hold rallies on land that is licensed, i.e. commercial caravan sites.

### **2. CRITERIA FOR CHOOSING RALLY VENUES ON UNLICENSED LAND:**

- (a) Venues should be situated such that their use will not unduly interfere with the activities of local people, their privacy or their enjoyment of their properties.
- (b) A venue should not be overused or used for successive events. The siting of caravans at the venue should not interfere with the enjoyment by others of the landscape, the natural beauty and/or nature conservation value of the area particularly in areas designated for their landscape or wildlife qualities.
- (c) Sites adjacent to a certificated location/site must not be chosen unless they can be clearly differentiated from the Certificated Location/Site and their use causes minimal interference for other Certificated Location/Site users or local people.
- (d) The Rally Secretary, committee and Rally Marshal / Coordinator will take reasonable steps to ensure that a proposed venue for an exempted rally is not subject to an order under paragraph 13 of Schedule 1 of the Act or an article 4 direction or one for which planning permission has been refused or where enforcement action has been taken. They will seek the agreement of the local authority before holding a rally on land adjacent to sites for which planning permission has been granted.

### **3. CRITERIA FOR ACCESS TO RALLY VENUES:**

Access by outfits to rally venues should not cause disruption or congestion for other road users particularly on minor roads. The access should be suitable for the numbers and size of outfits involved. Arrivals and departures should be arranged such that minimum disruption to other road users is caused.

### **4. BOOKING RALLY VENUES:**

The Rally Programme is co-ordinated by the Rally Secretary in consultation with members from their proposals. When selecting or suggesting a proposed venue Members must consider the criteria in paragraphs 2 and 3. The Rally Secretary and committee will have the final say on dates for rallies, the use of any venue and will make the bookings with the site owner.

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## **Part B - MANAGEMENT OF RALLIES:**

### **5. HOLDING RALLIES:**

- (a) The authority for the conduct of a rally is vested by the club in the Rally Marshal / Coordinator or his/her appointed deputy. The Rally Marshal / Coordinator is responsible for ensuring that members abide by Paragraph 6 of this code. (See Para. 9b of the Constitution). Any complaints received by the Rally Marshal / Coordinator from external sources must be treated seriously, the causes dealt with and a report made to the committee.
- (b) The Rally Marshal / Coordinator should also be aware of the terms of the Caravan Code, the Countryside Code and the Coastal Code.

### **6. BOOKING ATTENDANCE AT RALLIES.**

Booking attendance on a rally can be made by either completing the on-line Booking form available on the Club's website or by completing the hardcopy Booking slip. The booking must include details of those members attending. The Rally Marshal / Coordinator should be advised at least fourteen days before the start of the rally. . A rally plaque will not be guaranteed if less than fourteen days notice of attendance is given. If it is not possible to give fourteen days notice of attendance, every effort will be made to make a pitch available but it cannot be guaranteed. Deposit or payment in advance in full may be required for some rallies; this will be indicated in the Rally Handbook. Refunds will be given where possible if fourteen days or more notice of non-attendance is given.

### **7. AT THE RALLY:**

- (a) **RALLIES:** Open and close at 4.00 pm unless otherwise stated in the Handbook, Newsletter or by the Rally Marshal / Coordinator.
- (b) **FLAG:** The club flag or other means of identifying the club must be displayed. The Rally Marshal's / Coordinator's outfit must be signed.
- (c) **PAYMENT:** Site fees must be paid to the Rally Marshal / Coordinator on arrival by cash or cheque payable to the AAOCC as indicated in the Rally Handbook.
- (d) **PITCHING:** Members must pitch as directed by the Rally Marshal / Coordinator with a minimum of 5.5m (18 feet) between opposing caravan walls. Usually there will be a mark or peg in the ground over which the front offside corner of the caravan must be placed. The towing vehicle will be parked parallel to the offside of the caravan. Access by an emergency vehicle to any outfit must be possible. The site entrance must not be obstructed.
- (e) **CANVAS:** Two caravan awnings must not be joined together either by a club canvas or by any other means.
- (f) **DISTURBANCE:** Nothing that occurs during the rally should cause disturbance to local people.

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- (g) **DAMAGE:** Care should be taken to ensure that no damage is caused by ralliers to fences, buildings, trees, farm stock etc. either on site or in the immediate locality. If ground conditions on site become unsafe due to heavy rain or any other cause, further vehicle movements may be prohibited by the Rally Marshal / Coordinator who will arrange for a Red Flag to be displayed to inform members until either conditions improve or the rally closes.
- (h) **DOGS:** Must be on a lead and under control at all times. They must be exercised away from outfits and children's play areas. Owners must clear up any excreta immediately. Any other domestic animals brought to rallies must be kept under control at all times. Dogs and other animals must be excluded from areas where food is prepared or set out for consumption at club events.
- (i) **NOISE:** From music sources, televisions, generators etc. and from social gatherings must be kept to a reasonable level at all times and reduced to an absolute minimum after 11.00pm.
- (j) **GAMES:** The playing of ball games, flying of kites or other activities that could cause damage to outfits or site buildings and/or annoyance to members or local people is forbidden. The Rally Marshal / Coordinator will designate space for games where possible.
- (k) **SPEED LIMIT:** The speed limit on site is 5 miles per hour for all vehicles at all times
- (l) **DRIVERS:** Only the holders of full driving licenses for cars and motorbikes may drive on site.
- (m) **FIRE:** A bucket (red if possible) of water shall be placed at the drawbar of each caravan for use in case of fire and for no other purpose. Each outfit should carry a fire extinguisher approved to British Standard and/or Fire Officers Certificate Standard.
- (n) **BARBECUES:** These must be sited to avoid any risk of fire and to avoid annoyance to others by smoke and odours. Open campfires are not permitted.
- (o) **CHILDREN:** The safety and supervision of children who may attend / visit rallies is the responsibility at all times of their parents or guardians.
- (p) **DRINKING WATER:** The drinking water point will be signed. No part of the toilet may be taken to the drinking water point.
- (q) **CHEMICAL CLOSET EMPTYING POINT. (CCEP)**  
This must be into a main drain or septic tank or as agreed with the site owner. It will be signed. If there is no water supply at the CCEP, water for flushing must be obtained in a container kept for the purpose and procedures carried out at the CCEP. Water supplies must be safeguarded and pollution of rivers and streams prevented.

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- (r) **WASTE WATER:** To be disposed of at the CCEP, a foul water drain or along hedgerows away from outfits if in open country. Water supplies must be safeguarded and pollution of rivers and streams prevented.
- (s) **SMOKING / VAPING:** Smoking / vaping is prohibited in all communal areas in use during the rally.
- (t) **RUBBISH:** Dry rubbish must be taken home unless the Rally Marshal / Coordinator notifies other facilities that have been agreed with the site owner.
- (u) **END OF THE RALLY:** The Rally Marshal / Coordinator should ensure that the site is clear of litter.